From: Craig Walsh

Sent: Thu, 23 Nov 2017 15:57:54 +1100

To: Personal

Subject: Personal Policy and Procedures Update

#### Roger

### Kind Regards,

## Craig Walsh

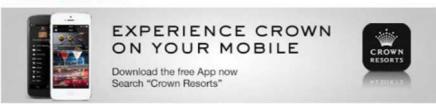
General Manager | Security & Surveillance

#### **Crown Melbourne Limited**

Phone: +

www.crownmelbourne.com.au





Web:

A Please consider our environment before printing this email.

From: Personal [mailto:

Sent: Thursday, 23 November 2017 3:38 PM

To: Craig Walsh

Subject: Personal Policy and Procedures Update

Exactly.

Spotless meet confirmed your place next Thursday at 1700.

Cheers,

Personal Information

On 23 Nov 2017, at 2:06 pm, Craig Walsh <

> wrote:

# At least he isn't looting your breakfast cereal!!!! Kind Regards, Craig Walsh General Manager | Security & Surveillance **Crown Melbourne Limited** Phone Email: Web: www.crownmelbourne.com.au <image001.jpg><image002.jpg> <image005.png> A Please consider our environment before printing this email. From: Personal Information Sent: Thursday, 23 November 2017 10:26 AM To: Craig Walsh Subject: Personal Policy and Procedures Update Below FYI Personal Information

Begin forwarded message:

Subject: Personal

Policy and Procedures Update

Date: 23 November 2017 at 10:15:09 am AEDT

To: Personal Information

Personal Information

Good Morning Colleagues,

Please see below updated policy and procedures relating to our Health and Wellbeing and Environmental policies as approved by the Board this date:-

# **HEALTH AND WELLBEING:-**

To support and assist Personal any food, drink, condiments or other items requiring refrigeration and infact placed in the office fridge (apart from DNA samples) MUST only be such items as dictated in the PALEO DIET.

Accepted items include(not exclusive to):-

- Meat
- Poultry
- Eggs
- Fruit
- Vegetables

For a complete list please refer to the following link - <u>The Ultimate Paleo Diet Food List | Ultimate Paleo Guide</u>

Application for special exemption to this policy can be made via the PALEO EXEMPTION REQUEST FORM located in Personal office. 48 hour processing time will be required and under no circumstances shall any waiver from this policy be undertaken prior to any approval given.

# **ENVIRONMENTAL:-**

Please note the use of personal wireless or other media devices can only be used between the following hours:-

0500 hrs - 0530 hrs weekdays 0845 hrs - 0945 hrs weekends

These changes are necessary to kerb increased power costs due to Personal leaving his transistor operating whilst not in his office.

Please reply to Group CEO Personal should you require further clarification.

Thank you for your time.

